



CONTRACTOR REGISTRATION BOND INFORMATION-FIRE

Contractor: Give this sheet to your bond company to ensure all information is correct on the bond.

Bonding Agency: Please follow the instructions below when completing the Registration Bond Form.

We have attached a sample bond form for your convenience. Please refer to this sample form when you have questions about the information below.

1. **Form.** Use the bond form provided by the City if this is a new registration(s) or if the bond is being posted for the first time. In the case of a renewal of an existing registration(s) and corresponding bond, we will accept an original continuation certificate.
2. **Bond Number and Date.** Enter the bond number and date on the form on the lines on the top left.
3. **Amount of Bond.** All Contractor Registration bonds are \$15,000.00. Do not change this amount.
4. **Name of Registrant.** Complete this space with the name of the **responsible party** for the company certificate.
5. **Name of Company.** If the contractor is doing business as a company or assigning their registration to a business, complete this section with the exact full business name as it appears on the Contractor Renewal Form or State Fire Marshal Qualification Certificate. If the contractor is conducting business as herself/himself, not using a business or corporation name, leave this section blank. (Contractors do business under a variety of names, many use more than one name. The bond must contain the exact and full individual name or the exact full business name the contractor will use in doing business with the City of Columbus. If the contractor is assigning their registration to a business, the exact full business name must appear on the bond.)
6. **Name of Bond Company.** The bond company name must appear here.
7. **Registration Type.** Complete this section with the type of trade listed as “**Fire Protection**” Contractor.
8. **Expiration Date.** The bond expiration date must coincide with the expiration date of the Company Certificate issued by the Ohio Division of State Fire Marshal.
9. **Dating and Signing of Bond.** This section needs to be completed by both the Responsible Party for the Company Certificate and the bonding company. Signatures must be originals. Do not use rubber stamps.
10. **Bond Seal.** The bond must have either an original imprinted seal or gold seal affixed to it for validation. Any bond missing this seal is considered invalid and will be returned to the Responsible Party without review.

When the bond form has been properly completed, return it to the Responsible Party. Do not return this form to our office. The Responsible Party must complete additional paperwork and attach a check for the registration fee. We require all paperwork to be submitted as a single package. Valid date of receipt by our office is the time-date stamp we administer. We do not accept postmarks or delivery service dates as received dates.

QUESTIONS?

Please call (614) 645-6083. This is a voice-mailbox. You may leave your name, number, and a brief description of your question and one of our customer service representatives will return your call.



CONTRACTOR REGISTRATION BOND FORM-FIRE ¹

Bond # ² _____
 Date ² _____
 Amount \$15,000.00 ³

KNOW ALL MEN BY THESE PRESENTS:

That (Responsible Party for Company) ⁴ _____
 of (Company Name) ⁵ _____
 as Principal and (Bond Company) ⁶ _____
 as Surety, are held firmly bound unto the City of Columbus, c/o City Treasurer for the General Fund, city hall, 90 West Broad Street, Columbus, Ohio 43215, as Oblige, in the sum of Fifteen Thousand and no/100th Dollars (\$15,000.00) to be paid to said Oblige City, its successors and assigns, and for the payment thereof well and truly to be made, we, Principal and Surety, jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns firmly by these presents. The conditions of the above obligation are such that:

WHEREAS, the above principal has or is about to apply to said Oblige for a registration as a ⁷ _____ Contractor
 for the term commencing this date and ending (MO/DAY/YR) ⁸ _____, pursuant to Chapter 33 or 41 of the Columbus City Codes, 1959, as applicable.

WHEREAS, Principal, his agents and employees shall save the City harmless from all loss and damage to persons or property which may be occasioned in any way, by accident or the want of care or skill on applicant's part, in the prosecution of the work contracted, performed, pursued or attempted under such registration, pursuant to Columbus City Code Title 41, sections 4114.515, 4114.707 and 4114.913.

NOW THEREFORE, if the registration shall be issued to Principal and Principal, his agents and employees shall save the City harmless from all loss and damage to persons or property of the City and aforesaid, then this obligation shall be void; otherwise, the same shall remain in full force and effect.

IT IS FURTHER AGREED AND UNDERSTOOD that Surety Company reserves the right to cancel this bond by giving thirty (30) days written notice to Oblige c/o Deputy Director for Building and Development Services, 757 Carolyn Avenue, Columbus, Ohio 43224, and upon receipt of such cancellation notice, Surety Company is relieved of any further liability. Surety Company will be liable for loss accruing up to the effective date of said cancellation notice, but in no event to exceed said \$15,000.00

Signed this ⁹ _____ day of _____, in the year _____
 Responsible Party for Company ⁹ _____ By ⁹ _____
 (PRINT OR TYPE NAME) (SIGNATURE)
 Surety ⁹ _____ By (Attorney-in-fact) ⁹ _____
 (PRINT OR TYPE NAME) (SIGNATURE)

¹⁰
Seal



CONTRACTOR REGISTRATION BOND FORM-FIRE

Bond # _____
Date _____
Amount \$15,000.00

KNOW ALL MEN BY THESE PRESENTS:

That (Responsible Party for Company) _____
of (Company Name) _____
as Principal and (Bond Company) _____
as Surety, are held firmly bound unto the City of Columbus, c/o City Treasurer for the General Fund, City Hall, 90 West Broad Street, Columbus, Ohio 43215, as Obligee, in the sum of Fifteen Thousand and no/100th Dollars (\$15,000.00) to be paid to said Obligee City, its successors and assigns, and for the payment thereof well and truly to be made, we, Principal and Surety, jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns firmly by these presents. The conditions of the above obligation are such that:

WHEREAS, the above principal has or is about to apply to said Obligee for a registration as a _____ Contractor
for the term commencing this date and ending (MO/DAY/YR) _____, pursuant to Chapter 33 or 41 of the Columbus City Codes, 1959, as applicable.

WHEREAS, Principal, his agents and employees shall save the City harmless from all loss and damage to persons or property which may be occasioned in any way, by accident or the want of car or skill on applicant's part, in the prosecution of the work contracted, performed, pursued or attempted under such registration, pursuant to Columbus City Code Title 41, sections 4114.515, 4114.707 and 4114.913.

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Signed this _____ day of _____, in the year _____

Responsible Party for Company _____ By _____
(PRINT OR TYPE NAME) (SIGNATURE)

Surety _____ By (Attorney-in-fact) _____
(PRINT OR TYPE NAME) (SIGNATURE)

Seal